



EMBASSY SUITES®

Crystal City - National Airport

AA LLC
JAN 07 2015

January 5, 2015

Board of Trustees
UNITE HERE Local 25 & Hotel Association
of Washington, D.C.
911 Ridgebrook Road
Sparks, Maryland 21152-9451

Re: Payroll Audit – Period: January 2011 through December 2013
Embassy Suites Crystal City Health and Welfare Fund – Overpayments

Board of Trustees:

As per the results of the payroll audit performed by the independent auditors of the UNITE HERE Local 25 & Hotel Association of Washington DC, a balance due to the Health and Welfare Fund was determined amounting to \$2,405.70, including interest. Check # 031308 was mailed to pay in full the balance due to the fund.

In addition to the balance due, the independent auditor's examination also found overpayments done by the Embassy Suites Crystal City – National Airport to the Health and Welfare Fund in the amount of \$29.95.

On behalf of the Embassy Suites Crystal City – National Airport, I'm requesting from UNITE HERE Local 25 & Hotel Association of Washington DC, a refund of the overpayments found during the payroll audit period from January 2011 through December 2013.

Attached to this letter you'll find a copy of our check # 031308 in full payment of the balance due to the Health and Welfare Fund. Also, you'll find a copy of pages 6 through 7 from the independent auditor's report in reference to the overpayments to the Health and Welfare Fund.

Should you need additional information please don't hesitate to contact the undersigned.

I'll be looking forward to a favorable determination.

Sincerely,

Mr. Felipe J. Pabón
Hotel Controller
703-842-3596

enclosures



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Board of Trustees
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Re: Payroll Audit – Period: January 2011 through December 2013
Embassy Suites Crystal City Pension Fund – Overpayments

Board of Trustees:

As per the results of the payroll audit performed by the independent auditors of the UNITE HERE Local 25 & Hotel Association of Washington DC, a balance due to the Pension Fund was determined amounting to \$56,490.34, including interest. Check # 031307 was mailed to pay in full the balance due to the fund.

In addition to the balance due, the independent auditor's examination also found overpayments done by the Embassy Suites Crystal City – National Airport to the Pension Fund in the amount of \$9,231.35.

On behalf of the Embassy Suites Crystal City – National Airport, I'm requesting from UNITE HERE Local 25 & Hotel Association of Washington DC, a refund of the overpayments found during the payroll audit period from January 2011 through December 2013.

Attached to this letter you'll find a copy of our check # 031307 in full payment of the balance due to the Pension Fund. Also, you'll find a copy of pages 8 through 14 from the independent auditor's report in reference to the overpayments to the Pension Fund.

Should you need additional information please don't hesitate to contact the undersigned.

I'll be looking forward to a favorable determination.

Sincerely,

Mr. Felipe J. Pabón
Hotel Controller
703-842-3596

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